

## 2018 Call for Presenters / Sessions

### Nebraska Annual Planning Conference

March 7, 8, and 9 2018

Kearney, Nebraska



Submission Deadline: September 12, 2017

The Nebraska Planning and Zoning Association and Nebraska Chapter of the American Planning Association (NEAPA) will convene in Kearney, Nebraska in March of 2018 for the Nebraska Annual Planning Conference. We invite you to share your experiences with local, state, and federal officials, industry leaders, consultants, and other interested parties by presenting a session. We are particularly interested in sessions related to:

- Site Plan Review
- New Trends in Planning
- Housing
- Zoning Issues / Techniques
- Renewable Energy
- Agriculture/Rural Planning and Zoning
- Small Town Planning and Zoning
- GIS
- Plan Implementation
- Storm water and Floodplain Management
- Hazard Mitigation

Submission of presentations on topics outside this theme are also welcome.

This Call for Presenters seeks a broad range of professionals to address the many issues and problems associated with planning. Topics will be selected for concurrent sessions during the conference. Sessions are typically 60 minutes of presentation time and 15 minutes of Q&A. In some instances, presenters of similar topics may be scheduled to present with a panel.

NEAPA uses one form to submit presentations. The Conference Committee will be submitting your presentation summary to APA for Certification Maintenance credit consideration.

The presentation form must be submitted by September 12, 2017. All selection and placement of presentations is at the sole discretion of the Conference Committee. Selected presenters will be notified on or before October 12, 2017.

## 2018 Call for Presenters / Sessions

Submittal of a session proposal does not guarantee selection and the conference planning committee will make final decision on sessions approved for the conference. Sessions not selected will be retained for consideration at a future educational session.

If selected, you are responsible for the presentation and may be asked to provide presentation materials in advance of the conference to allow for participants to make copies, as needed. Should you be unable to attend, it is your responsibility to find another individual to present in your place.

The Conference Committee may ask highly recommended sessions to be provided again on Friday, the last day of the conference. Please indicate on the form if would be willing to present twice during the conference. (This is not a selection requirement.)

### AICP – CM Credits

This conference intends to maximize the number of AICP CM credits offered, so session organizers should structure their session(s) to be consistent with the learning objectives of CM training. For your convenience, the CM review criteria are posted to the following website:

<http://www.planning.org/cm/activities/eligibility.htm>

Please refer to these as you are developing your session and selecting your speakers. Session organizers will be responsible for submitting a completed CM registration form (see attached), which must be submitted with your session proposal.

### Session Format and Details

- Most sessions will be 75 minutes (except for ethics).
- Number of presenters in each session is generally limited to 3 plus moderator (45–75 minute session).
- Audio visual equipment (including laptops and LCD projectors) could be provided for each session. Please indicate your needs on the attached form.
- Formats other than the traditional presentations are encouraged, including: Point/Counterpoint, Panel Discussions, Moderated Debate, Interactive Workshops, etc.

### Registration Information

- NEAPA and NPZA will not pay for speaker registration and/or travel, accommodations, and related expenses.

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### Submittal Instructions

By September 12, 2017 please email the following forms to Christy Eichorn, APANE Vice President/Professional Development Officer at [apanebraska@gmail.com](mailto:apanebraska@gmail.com):

1. Completed Session Submittal Form (attached). Please include the following information as outlined on the submittal form:
  - Session title (brief, 4 to 5 words, catchy, yet fully descriptive of topic preferred).
  - Name, email, position/title, mailing address and phone number of the proposed moderator and each presenter.
  - Presenter(s) Biography
  - Session Abstract (100-word maximum - no exceptions). Provide enough detail in the description so that the committee can make a great selection.
  - 3 to 5 bullet points stating the learning objectives of the session.
  - Marketing brochures and other similar types of materials will not be accepted with proposals and will cause the submittal to be rejected.
2. Completed CM forms (attached).

### Submittal Criteria

The Program Committee will award conference sessions based on the following criteria:

- Proposal complies with instructions above.
- Preference will be given to session proposals that are unique, engaging, and most relevant to the conference.
- Preference will be given to session proposals consisting of NPZA and APA Nebraska members as presenters.
- Sessions offering a panel with diverse perspectives (e.g., multi-disciplinary views, geographic diversity, etc.) are also desirable.
- The Conference Committee is responsible for the content of each session and, as the conference program develops, edits to proposals, suggestions for additions, or other changes may be requested to better balance each session.

### If you are selected

You will be contacted by a Conference Committee member to finalize your session on or before October 12, 2017.

## **2018 Call for Presenters / Sessions**

### **Important Dates**

Deadline for conference session submissions – September 12, 2017

Notification of selection – October 12, 2017

Conference – March 7, 8, 9 2018

### **Submittal Questions**

Please email any questions proposals to Christy Eichorn, [apanebraska@gmail.com](mailto:apanebraska@gmail.com)

## 2018 Call for Sessions/Presenter Information



- The information supplied on this form may be used for determining CM eligibility.
- Failure to completely fill out the form may result in the session not being selected.
- There are 32 session slots available.
- The committee reserves the right to select those sessions they feel best meet the needs of the conference.
- The committee reserves the right to request two or more similar proposals to join for one session.
- Failure to submit a session proposal by the September 5, 2017 deadline may and will likely disqualify the session from being selected.

**(One form per presentation)**

<b>Session Title</b>				
<b>Name of Primary Presenter</b>				
<b>AICP (Yes/No)</b>				
<b>Presenter Title</b>				
<b>Organization</b>				
<b>Mailing Address</b>				
<b>City</b>		<b>State</b>		<b>Zip</b>
<b>Telephone</b>		<b>FAX</b>		
<b>E-mail Address</b>				
<b>Co-Presenter</b>				
<b>AICP (Yes/No)</b>				
<b>Presenter Title</b>				
<b>Organization</b>				
<b>Mailing Address</b>				
<b>City</b>		<b>State</b>		<b>Zip</b>
<b>Telephone</b>		<b>Fax</b>		
<b>E-mail Address</b>				
<b>Co-Presenter(s)</b>				
<b>AICP (Yes/No)</b>				
<b>Presenter Title</b>				
<b>Organization</b>				
<b>Mailing Address</b>				
<b>City</b>		<b>State</b>		<b>Zip</b>
<b>Telephone</b>		<b>Fax</b>		
<b>E-mail Address</b>				

<b>Presentation General Subject Area(s)</b> (Mark all that apply)	
<input type="checkbox"/> SITE PLAN REVIEW <input type="checkbox"/> NEW TRENDS IN PLANNING <input type="checkbox"/> HOUSING <input type="checkbox"/> ZONING ISSUES / TECHNIQUES <input type="checkbox"/> SMALL TOWN PLANNING AND ZONING <input type="checkbox"/> GIS <input type="checkbox"/> STORM WATER FLOODPLAIN MANAGEMENT <input type="checkbox"/> Other	<input type="checkbox"/> RENEWABLE ENERGY <input type="checkbox"/> AGRICULTURE / RURAL PLANNING AND ZONING <input type="checkbox"/> ETHICS <input type="checkbox"/> PLANNING LAW <input type="checkbox"/> PLANNING EDUCATION <input type="checkbox"/> PLAN IMPLEMENTATION <input type="checkbox"/> HAZARD MITIGATION

Intended Audience	Type of Presentation
<input type="checkbox"/> Student <input type="checkbox"/> Commissioner <input type="checkbox"/> Elected Official <input type="checkbox"/> Entry level Planner <input type="checkbox"/> Senior level Planner <input type="checkbox"/> Upper Management <input type="checkbox"/> Educators	<input type="checkbox"/> Full Paper Presentation <input type="checkbox"/> Informal Presentation <input type="checkbox"/> Discussion Topics on Issues <input type="checkbox"/> Other Traditional PowerPoint Presentation with Heavy Graphics

I am interested in being a session moderator. (Introduce speakers, keep speakers on time, and facilitate session, gather original copies of presentation from speakers.)

**Presenter Biographies** *(please provide one short paragraph for each presenter)*

**Session Abstract** *(please keep 100 word limit)* and **Learning Objectives** (3 to 5 bullet points)

**Equipment Required and Special Needs** *(audio/visual, etc. )*